



AMEP - Pathways to Employment Program (PEP)

Introduction to Australian Workplace Culture

Course Description:

The Pathways to Employment Program (PEP) will develop your employability and language skills. It will give you an introduction to the Australian workplace and culture.

This course will provide you with an opportunity to learn about the Australian workplace culture and values. It will also develop your workplace communication and job-seeking skills including resume and cover letter writing, interview skills and networking techniques.

This course provides:

- 160 hours of English classes focusing on your workplace communication and job-seeking skills
- 40 hours of work experience within an office environment

To be eligible* for PEP, you must:

- not have achieved vocational English
- be currently enrolled in AMEP or attended in the last 12 months
- have language skills to participate in a workplace
- be ready to work or go on to further studies
- be able to obtain a Working with Children Check
- be able to obtain a Police Check (if required)
- be vaccinated against COVID-19 (if required by some host employers)

How to get involved:

- Talk to a Pathway Guidance Officer at your local TAFE NSW AMEP campus
- Contact the Pathways to Employment Team on **7920 3275** OR email amep.pep@tafensw.edu.au
- Visit <https://www.tafensw.edu.au/programs/pathways-to-employment>

Location

TAFE NSW St Leonards
213 Pacific Hwy, St Leonards

Duration

10 weeks (full-time)
Tuesday, 29 April 2025 to Friday, 4 July 2025

Week 1 to 8 - Classroom based training

Tuesday, 29 April 2025 to Friday, 20 June 2025

Week 9 to 10 - Work placement

Monday, 23 June 2025 to Thursday, 3 July 2025

- 40 hours of work placement over 2 weeks
- Must be able to travel up to 90 minutes each way for work placement
- Work the hours and perform the duties of the industry you are studying

Study commitment

20 Hours, 4 days per week (Full-time)

Cost

Fee free[^]

Childcare

Free childcare is available for children younger than school-aged.

Applications close

Friday, 11 April 2025



To register for an information session, please scan the QR code